

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

July 10, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde and Commissioner Earl Fisher.

Commissioner Heimuller called the meeting to order.

FIRING RANGE FENCE

Todd Dugdale, LDS Director and County Counsel, Sarah Hanson, reviewed the past planning approvals (Ordinance 2002-1 and DR 03-06) which required installation of a chain link fence and warning signs along the common boundary of the Firing Range and Reichold Mining sites. The County is obligated as a condition of purchase of the firing range site from Knife River, owner of the Reichold mining site, to comply with the fence and warning sign conditions. At Staff's recommendation, the Board directed staff to eliminate the fence requirement by initiating a Modification of Prior approval land use process and agreed to take jurisdiction for modifying the DR 03-06 decision.

TRANSFER STATION OPTIONS

Members of the Ops Group (Todd Dugdale, LDS Director, Sarah Hanson, County Counsel, and Jennifer Cuellar, Finance Director) reviewed the general options for future management of the Solid Waste Transfer and Disposal functions in the County. Due to limitations imposed by the State financing for the construction of the Transfer Station, options involving the lease or sale of the Transfer Station and franchising of transfer and disposal are not feasible. This leaves only a third option; to put the transfer and disposal operations out to bid. Todd discussed some recommended modifications he would like to see in any new contract for transfer and disposal operations including the conduct of County HHW events and DEQ recycling program and stormwater permit

compliance monitoring and reporting. The Board directed staff to rebid the transfer and operations contract so as to:

1. Minimize the fixed fee percentage and amount of total compensation and maximize the portion of the fee for transfer and disposal operations which varies according the amount of tonnage of solid waste processed. Pursue breaking out the transfer station operations from the transport and disposal of solid waste operations, which may not be subject to the State financing limitations regarding the ratio of fixed to variable fee compensation, in order to maximize that portion of the contractor's fee that varies with solid waste tonnage processed, transported and disposed.
2. Add HHW program events and activities, DEQ recycling program reporting, and DEQ stormwater permit compliance monitoring and reporting to duties of the private contractor in the procurement process.

INDEMNITY AGREEMENT FOR FIREARMS RANGE COMPLEX

Sarah recommended that the discussion about the US Marshals agreement for the firearms range be continued until the Sheriff is present. A revised draft has been sent to the Sheriff.

FLOOD RELIEF CLOSE-OUT

Dan Brown, CAT, met with the Board. He is closing out UNC files and discovered two site specific review forms that don't appear to have been approved by the Board. *Commissioner Hyde made a motion to approve the site specific review for 69005 Hwy 47, Vernonia, and 65586 Nehalem Hwy N for DO 8016 and authorize the Commissioner Hyde to sign. Commissioner Fisher seconded. The motion passed unanimously.* Dan then discussed the disposition of the FEMA trailers currently sited on the Smith property in Vernonia. Dan will provide some information to the Board about purchase value of the trailers and the Board will address the disposition on the 24th.

BOATHOUSE LEASE / AGREEMENT

Sarah Hanson met with the Board to discuss a proposed lease at Dillard's Moorage and an associated purchase agreement for the boathouse with Diane Dillard. The attorneys have been negotiating language. Sarah reported a productive conversation with the attorney working on the lease who will be sending a red-lined document for review. Sarah reported that she spoke with Eryn Forbes, the attorney working on the purchase agreement, and thought the parties were making progress regarding the statutory language which is included by statute in all purchase agreements. However, Eryn has since indicated that they are not willing to include the statutory language. The Board won't have another meeting until the 24th. However, the Board indicated that if the agreements are approved as to form by Sarah and Henry then they can be ratified on the 24th.

FILL VACANT APPRAISER POSITION

Sue Martin, Appraiser, came before the Board to announce that one of her staff was leaving and she sought authority to fill this Appraiser II position. With little discussion, *Commissioner Hyde moved to approve filling this position and Commissioner Fisher seconded. The motion carried unanimously.*

PARK RULE WAIVER

As requested by the Board at their morning meeting on July 10, 2013, Robin McIntyre brought before the Board for review and approval Order No. 35-2013, "In the Matter of Allowing Audio Amplification for the Wapato Valley Church Event at Big Eddy Park on July 19-21, 2013". *Commissioner Hyde moved for approval, and Commissioner Fisher seconded. The motion passed unanimously.*

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 10th day of July, 2013.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Henry Heimuller, Chair

By: _____

Anthony Hyde, Commissioner

By: _____

Earl Fisher, Commissioner

By: _____

Cynthia Zemaitis,
Acting Board Office Administrator